



# Weaverville Fire District

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## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – October 4, 2022


- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1000 hours. Commissioners present: George Owen and Rick Wetzel. Commissioners absent: Todd Watkins and Bill Fischer. Others present: Fire Chief Todd Corbett and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes September (not August as shown on the agenda)
  - b. Approve Financial statements including Warrant List/Check List and Journal Entries/EFTs  
**MSC Owen/Wetzel to approve the consent agenda as presented.**
- III. **Closed Session (Section 54957.b)**
  - a. Personnel  
Open: 1004  
Closed: 1018  
**Report: Helsley reported that the Board discussed and approved Chief Corbett's annual evaluation and QSI. They have given him a merit increase of 5% retroactive to January 1, 2022.**
- IV. **Action Items**
  - a. Discuss/Approve - Resolution 22-2, Approving the Volunteer Fire Assistance Program grant.  
Admin Brown reported that this is the paperwork associated with receiving the Cal Fire VFA Program grant. It is a 50/50 match grant. We asked for \$15,530 worth of PPE related items so the grant will give us \$7,765 to reimburse the cost.  
**MSC Wetzel/Owen to approve Resolution 22-2 entering into contract with Cal Fire.**  
**Yes: 3, Noes: 0, Absent: 2, Abstain: 0**
- V. **DEPARTMENT AND BUSINESS REPORTS**
  - a. **Hazardous Reduction Progress Report:** Chief Corbett reported that the crew is still working. We have used  $\frac{3}{4}$  of the current Title III funding and is should be refunded in November. The Watershed Center in Hayfork is going to be working on fuel break from Douglas City to Oregon Mountain, we will likely be given funds to clear around homes in the area of the fuel break.
  - b. **Fire Chief's Report:** Chief Corbett reported that
    - i. He did a reinspection of Senior Apartments pull station,
    - ii. We provided a fire shelter class for TC Probation
    - iii. We have been working on the remodel of air room/washroom. The Extractor is in-service, set up and ready for use. It is user-friendly and should do great to keep our new PPE cared for
    - iv. At the Fire Chiefs' Association meeting they officially signed paperwork for the 1-million-dollar SCBA FEMA grant

- v. There will be a two-part, all-county auto extrication class coming up. One night will be classroom and the second night will be out in Douglas City
- vi. Supervisor Jill Cox contact him with an update on the warning beacon that was damaged. The County did a study and determined that the cost to repair it would be \$150,000-200,000. There is no funding in the budget for replacement. Owen expressed concern that the County is in breach of contract and reminded everyone that Rick Tippet had budgeted money to fix it. Chief Corbett is going to meet with County CAO Letty Garza.
- c. Fire Department Report: Chief Corbett reported that
  - i. We currently have 28 members
  - ii. We are at 505 calls to-date
  - iii. Trainings have been going great
  - iv. We will be attending the Harvest Festival this coming weekend, as well as doing the homecoming parade/football standbys
  - v. Captain Brown installed a flagpole light at the High School
- d. Sleeper Program: Chief Corbett reported that there are still no new potential sleepers. We are working on turning off more electrical appliances, at Station 2, since the power bill is still higher than it should be for no one living there.
- e. Committee Reports
  - i. Collections Committee: (Owen, S. Brown) No report
  - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
  - iv. Policy Committee: (Wetzel, S. Brown) Wetzel reported that we are updating the bylaws and should have a small revision soon.
- f. Director Reports: Helsley asked about the generator and only just realizing that our HVAC system is not hooked to it. There was much discussion regarding the issue. Wetzel is going to ask Sharp Electric to look at it.

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: Notice received from Trinity LAFCO regarding election of an alternate member. It will be placed on next week's agenda for action.

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1100 hours.

  
Larry Helsley, Chairman

  
Serena Brown, Administrative Officer