



Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – February 6, 2023

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Rick Wetzel at 1000 hours. Commissioners present: Larry Helsley, George Owen, Todd Watkins, and Bill Fischer. Others present: Assistant Chief Henry Boorman, Fire Chief Todd Corbett, and Admin Officer Serena Brown.
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes January 2023
 - b. Approve Financial statements including Warrant List/Check List and Journal Entries/EFTs
MSC Fischer/Helsley to approve the consent agenda as presented.
- III. Closed Session: (Section 54957.b)
 - a. Personnel
Opened: 1004
Closed: 1032
Report From: The Board verbalized Appreciation for the great work being done by both Chief Corbett and Admin Officer Brown. Both have been given a 6% raise which is retro-paid back to January 1st.
- IV. Action Items
 - a. Purchase of one 2023 BME Type III Fire Engine, Budget Impact not to exceed \$460,073.94 – Chief Corbett reported that we have been interested in purchasing a Type III Engine for a while. It was planned to start the process in 23/24 budget year. If we custom order an engine our best-case scenario is 4 years until it is available. A unique opportunity has been presented to us and there is one at the factory, stock model, that meets are needs, available for purchase right now. Community Leasing Partners, the leasing company we used for the Water Tender, has provided us with terms for financing which were presented to the Board. The Volunteer Association has pledged \$30,000 to help with the down payment of the engine and \$10,000 for equipment. We have \$48,000 in our apparatus fund and if we use \$22,000 from the Firefighter Fund, we could make this purchase. There was discussion about rates and terms on the loans. Chief Corbett confirmed that the OES engine will be returned to the state making room in the bay for our engine.
MSC Fischer/Helsley to move \$22,000 from the Firefighter Fund to the Apparatus fund, to accepted \$30,000 from the volunteers to make a down payment of \$100,000 and to enter into a lease option with Community Leasing Partners at a 15-year term with a simi-annual payment of \$17,315.83 to purchase one 2023 BME Type III Engine not to exceed \$460,073.94 and authorize President Wetzel to sign all needed documentation to make purchase.

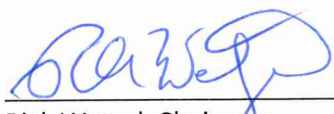
V. DEPARTMENT AND BUSINESS REPORTS

- a. Hazardous Reduction Progress Report: Chief Corbett reported that Nick Collins is burning piles with our California Fire Foundation grant money. Title III grant funding has not been award yet but is set to be on the County Board of Supervisors agenda soon.
- b. Fire Chief's Report: Chief Corbett reported that:
 - i. He did a life-safety inspection at CVS and Trinity High school.
 - ii. We had a structure fire on Mountain View, that was suspicious in nature. There were no other structures damaged
 - iii. He attended the County Board of Supervisors about plowing snow for fire departments it is an ongoing issue
 - iv. He and Admin Brown attended and *Every 15 Minutes* planning meeting. The Department will be participating in the mock accident.
 - v. He attended a townhall meeting on the opioid crisis.
 - vi. He inspected the new Empanada restaurant.
 - vii. There is a remodel starting in a sprinklered building for a cannabis dispensary.
 - viii. There was an oil spill on Barbara Ave that affected a nearby waterway. Which prompted his doing research on Hazard Fuel Spills cleanup. California Fish and Wildlife has a grant for \$35,000 that 'outfits' a trailer to mitigate oil spills and it is likely we will get one.
- c. Fire Department Report: Chief Corbett reported:
 - i. That we currently have 27 members
 - ii. We have to-date ran 67 calls for service keeping us at an average of two calls a day
 - iii. We will begin and EMR class this Wednesday that will continue through the end of March
 - iv. This Saturday is our Valentine's Day rose sale at Ace Hardware
 - v. Assistant Chief Boorman thanked the District for purchasing the new Type III Engine
- d. Sleeper Program: No report
- e. Committee Reports
 - i. Collections Committee: (Owen, S. Brown) No report
 - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) Helsley reported that the Budget Committee had a meeting, and we are 'good.'
- f. Policy Committee: (Wetzel, S. Brown) No report
- g. Director Reports: Owen asked about a meeting on Arbuckle Court, and no one knows what is was about.

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1056 hours.


Rick Wetzel, Chairman


Serena Brown, Administrative Officer