



Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – August 5, 2025

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1000 hours. Commissioners present: Rick Wetzel, Nate Trujillo, and Bill Fischer. Commissioners absent: Todd Watkins. Others present: Hazard Reduction Coordinator Chris Prindiville, Assistant Chief Henry Boorman, Fire Chief Todd Corbett, and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes for July 2025
 - b. Approve financial statements including Warrant List/Check List and Journal Entries/EFTs
MSC Wetzel/Trujillo to approve the consent agenda as presented.
- III. **Action Items**
 - a. **Discuss/Action – Employee Cost of Living and/or merit raises** – Chief Corbett reported that it has been over a year since we done employee evaluations and received any raises. He feels like the evaluations are not necessary as nothing has changed in performance over the past few years. Several of the Board members believe that employee evaluations are a valuable time to sit down and make goals.
Tabled to closed session next month
 - b. **Discuss/Action – CPA to perform the annual audit.** As reported at our last meeting JDT and Associates disengaged and recommended a company out of Utah. Contact with the Utah company indicated that it would cost \$15,000 a year and they will get us caught up, meaning we would need to budget \$60,000 to get all audits done. We currently have \$34,500 budgeted. Admin Brown has been attempting to get other proposals with none coming through so far. Trujillo suggested a CPA that lives locally and works in Redding. We will continue the search and report back at the next meeting.
Tabled
 - c. **Discuss/Action – Investment/Reserve Account.** Admin Brown reported that as requested at the last meeting, the Fidelity account is set up. Half the investment money has been moved to the account, and in the past two weeks it has made \$342. The Schwab account has been more difficult to set up and during the process Commissioner Wetzel discovered an entity called CA Class (California Cooperative Liquid Assets Securities System). It is specially designed as an entity to help government districts invest their funds. It has good returns, and he believes it is a better option than Schwab and Fidelity. There was discussion about diversification and options through LAIF.
MSC Wetzel/Fischer to close the Fidelity account and to move half the money into a LAIF account and half in CA CLASS.

IV. DEPARTMENT AND BUSINESS REPORTS

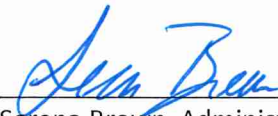
- a. Hazardous Reduction Progress Report: Hazardous Reduction Coordinator Prindiville reported that we have 56 properties on the list and have completed 34. An additional 3 will be completed by the end of the week. There are 6 that are outside our work parameters. We are still adding properties to the list.
- b. Fire Chiefs Report: Chief Corbett reported that:
 - i. The Fire Chiefs have received the \$1 million check from the State of California that was sponsored by Senator McGuire. The money is to be spent on rope rescue and extrication gear for all 14 Trinity County Fire Departments.
 - ii. Water tender 2141 has four new tires on the rear.
 - iii. He has been visiting Holiday Market frequently due to current construction projects
 - iv. For the first time ever, Cal OES created a strike team of all Trinity County engines for the purpose of prepositioning in case of lightning started fires.
- c. Fire Department Report: Assistant Chief Boorman reported that:
 - i. We have 22 members, and have run 351 calls-for-service to date
 - ii. We participated in multiple July 4th activities including opening the Historic Fire Hall, holding our annual Bar-B-Q fundraiser, life-safety standby at the bull ride, launched golf balls for the Rotary Club, and standby for the fireworks. All went well.
- d. Sleeper Report: No report
- e. Committee Reports
 - i. Collections Committee: (S. Brown) No report
 - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
 - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports:
 - i. Trujillo asked about County Codes regarding overgrown, unsafe properties with absentee landowners. It is agreed that Trinity County, specifically the Weaverville area needs a Vegetation Ordinance. For CalFire to enforce state laws it needs to have a structure on the property. Chief Corbett is researching.
 - ii. Helsley mentioned that city of Redding is now charging \$500 for lift-assist calls. There was some discussion about legality and implementation. The Board was reminded that we have an ordinance in place to charge for excessive or misuse calls-for-service.

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1055 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer