



# Weaverville Fire District

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## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – November 6, 2020

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Commissioner Bill Fischer at 1003 hours. Commissioners present: George Owen, Rick Wetzel, and Larry Helsley. Commissioners Absent: Todd Watkins. Others present: Fire Chief Todd Corbett, Firefighter Keith Roberson, and Admin Officer Serena Brown.
  
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes October
  - b. Approve Warrant List/Check List and Journal Entries/EFT  
**MSC Owen/Wetzel to approve the Consent Agenda as presented**
  
- III. Action Items
  - a. Discuss/Approve – Swearing in of William Fischer, George Owen, Richard Wetzel, and Todd Watkins, Term to begin December 4, 2020  
**Swearing in was conducted by Admin Officer Brown**
  - b. Discuss/Approve – 18/19 Draft Audit – Admin Officer Brown advised the Board that the Audit had not been completed yet.  
**Tabled**
  - c. Discuss/Approve – Changing CPA for 19/20 – There was discussion regarding the poor performance of our current CPA and the Board feels it is prudent to begin the search for a new CPA. The Board prefers to find someone local and at a reasonable cost. Admin Officer Brown will bring proposals to the next meeting.  
**Tabled**
  - d. Discuss/Approve – Resolution 20-5, A resolution recognizing the contributions of Andy Reiling to the Weaverville Fire Protection District – Chief Corbett reported that there will be a retirement party on December 12<sup>th</sup> with time yet to be determined. Everyone is invited. We will be able to present the resolution to Andy at that time  
**MSC Helsley/Owen to approve the resolution**  
**Roll Call vote: Ayes – 4, Noes- 0, Absent – 1, Abstain – 0**
  
- IV. DEPARTMENT AND BUSINESS REPORTS
  - a. Hazardous Reduction Progress Report: Corbett reported that we are in winter operations and waiting for the burn ban to be lifted so we can start burning piles
  - b. Chief's Report: Chief Corbett reported that
    - i. Annual fire extinguisher services were completed
    - ii. The Water Tender blew a tire during the Zogg Fire and two new matching tires were purchased the old (good one) is a spare

- iii. He conducted a life safety inspection for TC Behavior health
- iv. The Duty Rig 2103 had its annual service
- v. Both broken back garage doors have been fixed
- vi. The Chiefs' Meeting went very well. Andy Reiling was recognized for his retirement and the new Battalion Chief 2416 is Nick Ciapponi. At the meeting he was advised that the new OES engine will be here before the end of the year
- vii. COVID-19 is on the rise in Trinity County and he reminded the Board that we are being vigilant in our efforts to decrease the spread
- viii. He has approved several new construction plans
- c. Fire Department Report: Chief Corbett reported that
  - i. We currently have 23 firefighters, 6 Explorers, and to-date we have run 452 calls-for-service
  - ii. We recently spent the morning cutting a cord of firewood for fundraiser. Look for tickets soon.
  - iii. We participated in, and helped plan, the Halloween Candy Cruise with the Weaverville Chamber of Commerce. The event was very successful, and appreciation was verbally expressed to Admin Brown for her involvement.
- d. Sleeper Program Report: Firefighter Roberson reported that Station #1 has been winterized and the outside water system off.
- e. Committee Reports:
  - i. Collections Committee: (Owen, S. Brown) No report
  - ii. Contract Committee: (Wetzel, Corbett, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
  - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports: There were a few brief question clarifying events at the Chief's Meeting.

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1031 hours.

  
Bill Fischer, Chairman

  
Serena Brown, Administrative Officer