

# Weaverville Fire District

POST OFFICE BOX 447  
WEAVERVILLE CA 96093

530-623-6156  
www.wfdca.org

MINUTES  
WEAVERVILLE FIRE PROTECTION DISTRICT  
Regular Meeting – March 3, 2020

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Commissioner Bill Fischer at 1000 hours. Commissioners present: Larry Helsley, George Owen and Rick Wetzel. Others present: Perspective Board Member Todd Watkins, Fire Chief Todd Corbett, Station #1 Sleeper Keith Roberson, and Administrative Officer Serena Brown.
  
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes February
  - b. Approve Special Meeting Minutes February
  - c. Approve Warrant List/Check List and Journal Entries

**MSC Wetzel/Helsley to approve the Consent Agenda with noted one change in the regular February minutes**
  
- I. **Action Items**
  - a. Discuss/Approve – Appointment of new board member  
INTRODUCTION and INTERVIEW OF PERSPECTIVE BOARD MEMBER(S) - Mr. Watkins expressed his interest, in writing, of becoming a Board member. He is the only person to do so. The current Board members are familiar with Mr. Watkins and he is well known in the community. He owns a local business and he is committed to being involved.  
**MSC Owen/Helsley to appoint Todd Watkins to fill the Board Position vacated by Bill Britton**  
Board President Bill Fischer did the swearing in of Mr. Watkins.
  - b. Discuss/Approve - Fred Maddox Proposal. Chief Corbett reported that Jim Underwood is still working on a MOU. There is nothing new to report.  
**Tabled**
  - c. Discuss/Approve – Six Rivers Communication Invoice – Budget Impact: \$11,864.55. This is the bill associated with updating the new Dodge Ram pick-up with emergency lighting and push bumper, electronics. Chief Corbet explained that there is no one local to install the needed items and this was our only choice. Six Rivers Communication has the current County Contract. There was lengthy conversation about competitive bidding.  
**MSC Wetzel/Owen to approve the payment of the Six Rivers Invoice**
  - d. Discuss/Approve – New Copier/Fax/Printer Proposal – Budget Impact: \$3,800 – Admin Officer Brown reported that while setting the 2019/2020 Budget there was much research on the cost of replacing our current copier/printer/fax/scanner. It was determined then that it was less expensive, in the long run, to purchase a new machine rather than rent. It was estimated then that a new printer/copier would cost around \$5,000. Our current machine is almost 10 years old and needs regular maintenance. We received several quotes for new copiers and the current quote was the least expensive. The

machine we are requesting is a floor model for our current provider, Western Business Products, and it meets all our needs.

MSC Helsley/ Wetzel to purchased new copier not to exceed \$3,800

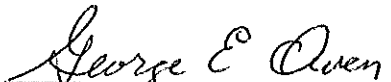
II. DEPARTMENT AND BUSINESS REPORTS

- a. Hazardous Reduction Progress Report: A crew of 2 to 4 have been working depending on day of the week. Because of the good weather we have been working on burning piles.
- b. Fire Chief's Report: There were three different vegetation fires this past weekend. They were just outside of our district and believed to be started by transients. One of the incidents was a paid incident through CalFire. We put new tires on 2112. He is updating the new fire code. There is dry and warm on weather in the long-range forecast. The local CalFire Engine has been out of county.
- c. Fire Department Report: We had our Valentine's Rose Sale, to-date we are at 74 calls for service, the appreciation dinner will be March 7, 2020.
- d. Sleeper Program Report: Chief Corbett introduced of Keith Roberson, Roberson reported no major maintenance issues and they have painted the screws on sign. Patch the drywall is on the top of his list of things to-do
- e. Committee Reports
  - i. Collections Committee: (Owen, S. Brown) No report
  - ii. Contract Committee: (Britton, Wetzel, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
  - iv. Policy Committee: (Britton, S. Brown) No report. Owen suggested that Rick be on named to the committee.
- f. Director Reports - None

III. PUBLIC COMMENT

- IV. CORRESPONDENCE: LAFCo informing us of two vacant Board Member positions. There is a letter outlines the process if we want to nominate a member.

- III. ADJOURNMENT: There being no further business, the meeting was adjourned at 1040 hours.

  
George E. Owen, Vice Chairman  
Bill Fischer, Chairman

  
Serena Brown, Administrative Officer