



# Weaverville Fire District

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## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – January 5, 2021

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman George Owen at 1001 hours. Commissioners present in-person: Todd Watkins and Larry Helsley. Commissioner's present via Zoom: Rick Wetzel. Commissioners Absent: Bill Fischer. Others present in-person: Fire Chief Todd Corbett and Admin Officer Serena Brown.
  
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes December
  - b. Approve Warrant List/Check List and Journal Entries/EFT  
**MSC Helsley/Watkins to approve the consent agenda as presented**
  
- III. Action Items
  - a. Discuss/Approve – Changing CPA for 19/20, Admin Officer Brown presented, to the Board, a list of candidates and the cost to provide our audit.  
**MSC Helsley/Wetzel to accept the proposal of Donald Reynolds, CPA.**
  - b. Discuss/Approve – COLA for employees, Chief Corbett gave a short reported that with the increase in minimum wage the employees were asking for a 2.5% cost of living increase. Commissioner Wetzel reported that the Social Security Administration is giving a 1.3% increase and felt 2.5% was too much.  
**MSC Helsley/Watkins to approve a 2% COLA for employees effective January 1, 2021.**
  
- IV. DEPARTMENT AND BUSINESS REPORTS
  - a. Hazardous Reduction Progress Report: Chief Corbett reported that we are still in winter mode. We received a \$500 donation from a couple that live on Rush Creek who were incredibly happy with the work done. They also gave us cookies and a collage of pictures. They are planning on writing a letter to the paper and would like to advocate on our behalf.
  - b. Chief's Report: Chief Corbett reported that:
    - i. We ran a total of 555 calls for service with 1621 responders responding
    - ii. 12 members have received the Covid-19 vaccine, to-date
    - iii. Jerry Craig the Assistant Chief with Salyer Fire Department died
    - iv. The TC Fire Chief's Association has elected a new board
    - v. Nick Ciapponi is our new Battalion Chief who is taking Andy Reiling's place.
  - c. Fire Department Report: Chief Corbett reported that:
    - i. We ran 55 calls in December which means we were very busy.
    - ii. We will begin Winter training on the Jan 20<sup>th</sup> with Cal Fire
    - iii. Pack the patrol car was very successful
    - iv. The Explorer's wood raffle went very well, and Robert Jackson won the firewood

- v. Some of the members drove Engine 7 around town on Christmas Eve and he had many community members thank them for doing it.
- d. Sleeper Program Report: No report
- e. Committee Reports:
  - i. Collections Committee: (Owen, S. Brown) Commissioner Owen is concerned that we are not billing for all the calls that we could be, and Chief Corbett will look into it.
  - ii. Contract Committee: (Wetzel, Corbett, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
  - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports: Owen asked about the new OES Engine and Chief Corbett reported that we are still waiting on the contact in the mail.

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1031 hours.

  
George Owen, Chairman

  
Serena Brown, Administrative Officer