



# Weaverville Fire District

POST OFFICE BOX 447  
WEAVERVILLE CA 96093

530-623-6156  
www.wfdca.org

## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – December 2, 2025

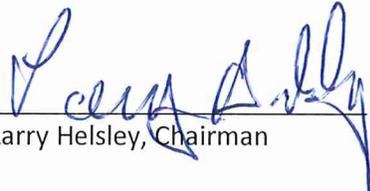
- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1002 hours. Commissioners present: Nate Trujillo, Bill Fischer, Todd Watkins, and Rick Wetzel. Commissioners absent: None. Others present: Fire Chief Todd Corbett, Assistant Chief Henry Boorman, and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes for November 2025
  - b. Approve financial statements including Warrant List/Check List and Journal Entries/EFTs  
**MSC Wetzel/Trujillo to approve the consent agenda as presented.**
- III. **ACTION ITEMS**
  - a. **Discuss/Action: Audit Update** – Admin Brown reports that she has been emailing and/or talking on the phone with Larson and Company daily. There is a zoom conference scheduled for tomorrow. The team had hoped our business meeting would be scheduled for next week because they are almost ready to present 4 years' worth of audits. As of now Larson and Company would like to present them at the January meeting.  
**Tabled**
  - b. **Nominations/Elections of Chairman for 2026**  
**Trujillo nominated Helsley, who accepted, ran unopposed, and was elected to Chairman**
  - c. **Nominations/Elections of Vice-Chairman for 2026**  
**Fischer nominated Trujillo, who accepted, ran unopposed, and was elected to Vice-Chairman**
  - d. **Set Date, Time, and Place of Regular Meetings for 2026**  
**MSC Wetzel/Trujillo to keep the same date, time, and place as 2025. The regular meeting of the Weaverville Fire Protection District will be held on the first Tuesday of each month at 1000 hours at 125 Bremer Street.**
- IV. **DEPARTMENT AND BUSINESS REPORTS**
  - a. Hazardous Reduction Progress Report: No report.
  - b. Fire Chiefs Report: Chief Corbett reported that:
    - i. He did an inspection of a large family daycare
    - ii. He completed the annual life safety inspection on the Alpine and Cedar House
    - iii. He attended a multi-agency Communications Committee meeting to start the plans to replace County repeater system
    - iv. He assisted HRN with their emergency plan review
    - v. The extrication equipment being purchased by the 'McGuire Money' should be shipping soon
    - vi. He and Fred Maddox replaced the airbag system on 2112, one of them ruptured

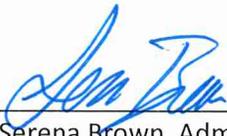
- vii. There are new tires on 2103
- viii. Fischer asked about any plan reviews for possible new business. Corbet reports none but some residential plans
- c. Fire Department Report: Assistant Chief Boorman reported that:
  - i. We had three members participate in a Driver Operator 1A class
  - ii. We hosted a station tour for the THS fire technology program. Gratitude expressed for Laurel Brown helping. We have gotten three new Explorer applications from the program.
  - iii. The Historic Fire Hall is decorated and open for Mountain Magic Christmas
  - iv. Upcoming training: We started our three-part auto extrication class
  - v. We are to-date at 562 calls for service
  - vi. Dinner meeting is planned for tomorrow. Commissioners are welcome to join.
  - vii. All the Commissioners expressed appreciation for the work done by the volunteers and asked to relay 'Merry Christmas' to the volunteers.
- d. Sleeper Report: No report
- e. Committee Reports
  - i. Collections Committee: (S. Brown) No report
  - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
  - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports:
  - i. Fischer reports that his son David is with Red Bluff Fire Department, they are having their 150<sup>th</sup> anniversary this summer and wondering if we could bring the Hand Pumper for the celebration. Chief Corbett says it shouldn't be a problem, if it doesn't conflict with anything happening locally.

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1036 hours.

  
Larry Helsley, Chairman

  
Serena Brown, Administrative Officer