



Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – May 4, 2023

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Rick Wetzel at 1000 hours. Commissioners present: Larry Helsley, George Owen, Bill Fischer, and Todd Watkins. Others present: Assistant Chief Henry Boorman, Fire Chief Todd Corbett, and Admin Officer Serena Brown.
- II. CONSENT AGENDA: All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes April 2023
 - b. Approve Financial statements including Warrant List/Check List and Journal Entries/EFTs
MSC Helsley/Owen to accept the consent agenda as presented.
- III. Action Items
 - a. Discuss/Action – Budget Transfer, Moving \$3,000 from Contingency Fund to Utilities. There was a short discussion regarding inflation and the cost of power and propane being higher than budgeted for.
MSC Owen/Watkins to transfer \$3,000 from Contingency Fund to the General Fund for utilities.
- IV. DEPARTMENT AND BUSINESS REPORTS
 - a. Hazardous Reduction Progress Report: Chief Corbett reported that we are still waiting on the County for information on Title III funding. Ryan Higgins is doing some burning with Work Program monies.
 - b. Fire Chief's Report: Chief Corbett reported that:
 - i. He inspected a daycare, on Masonic, that is moving from small to large daycare.
 - ii. The 2101 pick-up truck was at the shop for scheduled maintenance.
 - iii. Truck 21 was at the shop for new tires.
 - iv. The pick-up truck 2103 went to the shop for a wheel alignment.
 - v. He inspected the Whispering Pines Trailer Park.
 - vi. Engine 2112 is back in service. It turned out the pump wouldn't run due to a loose wire.
 - vii. We received a grant from Coast Central Credit union for the purchase of CPR manikins. We hope to start having our own in-house training.
 - viii. The Fish and Game grant went to bid for trailer and equipment.
 - ix. Sharp Electric visited the Fire Hall to take measurements and provide a quote to County OES for the purchase of a generator. It looks likely County OES will have enough money to buy and install a new generator.
 - x. Commissioner Wetzel asked about Trinity High School and meeting fire code. Chief Corbett confirmed there has been no change in the status. The HVAC system is still waiting on parts.
 - xi. Commissioner Fischer asked about Round Table Pizza and Chief Corbett says that plans have been approved.

- xii. Corbett adds that Grocery Outlet is still interested in coming to our town and is looking at the large empty parcel near Victorian Inn.
- c. Fire Department Report: Assistant Chief Boorman reported that:
 - i. We currently have 27 members.
 - ii. We have to-date ran 177 calls
 - iii. Ryan Higgins graduated from Cal Fire Academy and has a job offer in the Shasta/Trinity unit.
 - iv. We participated in the Every 15 minutes program at the High School
 - v. A few members participated in an MCI training with TLS ambulance.
- d. Sleeper Program: Chief Corbett reported that the 'old sleeper room' is being updated and now called the Day Room. Flooring will be installed soon.
- e. Committee Reports
 - i. Collections Committee: (Owen, S. Brown) No report
 - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) Helsley reported that we will schedule a Budget meeting soon to discuss the 23/24 budget.
 - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports:
 - i. Commissioner Helsley reported that he attended an open house for the new apparatus building up in Trinity Center and it went well. He was impressed by the community turnout. He also asked if 2132 is in-service and Chief Corbett states that it is not fully in-service yet. There was conversation regrading Jim French, and everyone wished him a speedy recovery.
 - ii. Commissioner Owen asked about the warning light at the intersection of 299 and Bremer and there is nothing to report at this time. He also expresses his appreciation to Chief Corbett for attending Ryan Higgins' graduation.

- V. PUBLIC COMMENT: None
- VI. CORRESPONDENCE: None
- VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1024 hours.


Rick Wetzel, Chairman


Serena Brown, Administrative Officer