



Weaverville Fire District

POST OFFICE BOX 447
WEAVERVILLE CA 96093

530-623-6156
www.wfdca.org

MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – Sept 7, 2021

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman George Owen at 1001 hours. Commissioners present: Rick Wetzel, Larry Helsley, and Bill Fischer. Commissioners absent: Todd Watkins. Others present: Fire Chief Todd Corbett, and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes August
 - b. Approve September Financial statements including Warrant List/Check List and Journal Entries/EFTs
MSC Fischer/Helsley to approve the consent agenda as presented.
- III. **PUBLIC HEARING: Adoption of the 2021/2022 final budget for the Weaverville Fire Protection District**
OPEN: 1002 hours
CLOSED: 1017 hours
Admin Officer Brown reported that there had been a few changes from the preliminary budget and each line item was discussed briefly.
MSC Helsley/Wetzel to approve the budget as presented.
- IV. Action Items
 - a. **Discuss/Approve** – Resolution 21-1, Approving the Rural Fire Capacity Program Grant.
Admin Officer Brown reported that we applied for this grant a few months ago. It is a 50/50 grant for Wildland PPE. We have been awarded the grant and the resolution is required by the state as part of the paperwork process
MSC Fischer/Wetzel to approve Resolution 21-1
Ayes: 4 Nos: 0 Absent: 1 Abstain: 0
 - b. **Discuss/Approve** – 2021 Secretary/Clerk Conference attendance (budget impact up to \$1800)
Admin Officer Brown requested that Board pay the cost of attendance to the Annual Board Secretary/Clerk Conference held in October.
MSC Fischer/ Britton to pay expenses up to \$1800 to send the Administrative Officer to the CSDA Board Clerk conference.
 - c. **Discuss/ Approve** – Historical Fire Hall
Corbett report that he met is Ron Isabell and Boyd Butler at the Historic Fire Hall. The ideas the Clampers have to share the building will not work with our use of the building. Corbett recommend that we not make changes, to our current plan, and let the lease expire in 2022. Some Board members are interested in seeing the building and Chief Corbett will set up a time to meet.
Tabled

V. DEPARTMENT AND BUSINESS REPORTS

- a. Hazardous Reduction Progress Report: No report
- b. Fire Chief's Report: Chief Corbett reported:
 - i. He and many of the members spent most of August on the Monument Fire.
 - ii. OES 3306 is back in service in Weaverville.
 - iii. Expressed his gratitude to Assistant Chief Boorman, Captain Brown and Engineer Horrocks for picking up extra shifts while the Task Force responded to the Monument Fire.
 - iv. That Captain Brown has been working on projects in the building and has put in a significant amount of time and energy to improvements.
 - v. Commissioner Owen asked about the A/C unit for the utility room and Corbet reported that it is delayed due to supply chain issues but expected by the end of the month.
 - vi. He has not signed a local agreement with the Forest Service. When they can match the CSFA agreement, we'll sign it.
- c. Fire Department Report: Chief Corbett report
 - i. We currently have 27 members
 - ii. We to-date have run 447 calls.
 - iii. We are seeing an increase in the number in Covid related patients.
 - iv. He recognized members of the Support Services for helping get firefighters get fed during the incident.
- d. Sleeper Program Report: Chief Corbett reported that Station 2 sleeper has been working a lot of hours at her regular job. Commission Owen mentioned that Southern Trinity Fire Department used the dorms recently and they were very appreciative of the use.
- e. Committee Reports
 - i. Collections Committee: (Owen, S. Brown) No report
 - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) Nothing additional
 - iv. Policy Committee: (Wetzel, S. Brown) Wetzel has been researching a 'Use of Force' policy and should have a policy to present at the next Board meeting
- f. Director Reports: No report

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1100 hours.


George Owen, Chairman


Serena Brown, Administrative Officer