



Weaverville Fire District

POST OFFICE BOX 447
WEAVERVILLE CA 96093

530-628-6156
www.wfdca.org

MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – December 3, 2019

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Commissioner Rick Wetzal at 1001 hours. Commissioners present: Larry Helsley, Bill Britton, Bill Fischer and George Owen. Others present: Fire Chief Todd Corbett, Assistant Chief Henry Boorman, and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes November
 - b. Approve Warrant List/Check List and Journal Entries – Coast Central Credit Union
MSC Owen/Britton to accept the Consent Agenda as presented.
- III. **Action Items**
 - a. Discuss/Approve – Fred Maddox Proposal. Chief Corbett reported that he spoke with Jennifer Aho, our insurance agent. She strongly recommends against the arrangement due to increase in liability. Commissioner George Owen doesn't agree with Jennifer's assessment. The Board directed Chief Corbett to speak with Jim Underwood for his opinion.
Tabled to next month
 - b. Discuss/Approve - Asbestos Reports for the Swiss Village Live Fire Training, Budget impact \$5,300.00. Chief Corbett explained that to get the opportunity to burn these buildings this is our portion of the asbestos testing.
MSC Fischer/Britton to pay the Asbestos testing report.
 - c. Discuss/Approve Terri Simmons, CPA to perform the annual audit of fiscal year of 2018/2019. There was a short discussion.
MSC Owen/Helsley to utilize Terri Simmons for our annual audit.
 - d. Discuss/Approve – Lease minimum and maximum payment for 2016 Ferrara Water Tender. There was a short discussion
MSC Fischer/Britton to make the minimum payment of \$14,194.77.
 - e. Nominations/Elections of Chairman for 2020
Bill Fischer was nominated to be Chairman. He ran unopposed and was unanimously voted in.
 - f. Nominations/Elections of Vice-Chairman for 2020
George Owen was nominated to Vice-Chairman. He ran unopposed and was unanimously voted in.
 - g. Set Date, Time and Place of Regular Meetings for 2020
MSC Helsley/Britton to not change the date and time for the 2020 year. Meetings will be held the first Tuesday on each month at 1000 hours.

IV. DEPARTMENT AND BUSINESS REPORTS

- a. Hazardous Reduction Progress Report: Chief Corbett reported that Cal Fire is doing layoffs this week and some of our Hazard Reduction workers will start with burning piles and doing winter work.
- b. Fire Chief's Report: Chief Corbett reported that:
 - i. The arial ladder certified testing was completed and passed
 - ii. He has been working on getting the live fire training ready
 - iii. He will be gone next week for training.
 - iv. He has submitted a letter to OES to request a type three engine
- c. Fire Department Report: Assistant Chief Boorman reported that
 - i. There is a Christmas dinner, at the first Wednesday dinner meeting, and District Board members welcome.
 - ii. As of today, we have ran 542 calls and we are at 23 members
 - iii. There is a stuff the fire truck toy drive Saturday the 14th
 - iv. We have spent time training for the live fire including a basics SCBA class, a confidence course, and ventilation.
- d. Sleeper Program Report: Nothing to report
- e. Committee Reports
 - i. Collections Committee: (Owen, S. Brown) No report
 - ii. Contract Committee: (Britton, Wetzel, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) There with be a mid-year budget review meeting scheduled soon.
 - iv. Policy Committee: (Britton, S. Brown) No report
- f. Director Reports: Owen asked about the Fire Chief's meeting, Helsley expressed gratitude for the Department transporting Santa to the Bandstand during the Mountain Magic Christmas. He asked that his gratitude be relayed to Larry Brown, Joel Cox, and Cameron Cox for a job well done shoveling snow.

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1036 hours.



Bill Fischer, Chairman



Serena Brown, Administrative Officer