

Weaverville Fire District

POST OFFICE BOX 417, WEAVERVILLE, CALIFORNIA 96093 (530) 623-6156

MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – November 6, 2018

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Vice-Chairman, Rick Wetzel at 1000 hours. Commissioners present: Bill Britton, Rick Wetzel, George Owen, and Bill Fischer. Commissioners Absent: Larry Helsley. Others present: Edward Jones Financial Advisor David Crow, Fire Chief Todd Corbett, and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes October
 - b. Approve Warrant List/Check List and Journal Entries – Morgan Stanley**MSC Fischer/Britton to approve the consent agenda as presented**
- III. **CLOSED SESSION: (Section 54957.b)**
 - a. **Personnel – Administrative Officer Contract Addendum**

Open: 1047 hours

Closed: 1115 hours

Report: The contract was discussed and still needs changes. There was a unanimous decision to increase the Administrative Officers pay by one dollar retroactive to the two-year anniversary of employment.

- IV. **Action Items**
 - a. **Discuss/approve the Purchase of two Thermal Imaging Cameras, Budge Impact: \$2500**
Chief Corbett gave a short report that both our current TICs have stopped working. These cameras are imperative to firefighter safety. There is money set aside, in the equipment fund, for 2112 breaks that wasn't used and can be redirected to the purchase.
MSC Britton/Owen to purchase two Thermal Imaging Cameras
 - b. **Discuss/Approve Policy 3.18 Investments – Both items b. and c. were discussed simultaneously.** David Crow, who is a Financial Advisor with Edward Jones, came to give a presentation on investment opportunities. Commissioner Wetzel did some research and found Morgan Stanley is not investing our money in such a way that safeguards the public funds. We need a policy that shows our objectives on how to invest public funds. The policy committee present Policy 3.18 - Investments to the Board but ultimately it still needs more work.
Further discussion was tabled to next meeting
 - c. **Discuss/ Approve banking and investment alternatives – Both items b. and c. were discussed simultaneously.** David Crow, who is a Financial Advisor with Edward Jones, came to give a presentation on investment opportunities. We talked about Edward Jones' CDs and Checking Account. He is not as familiar with investing for Government Entities but will do some research and let us know. He did advise that at minimum we would need a local checking account to handle cash. There was much discussion regarding investments. Commissioner Wetzel would like to do more research on Local Agency Investment Fund.

MSC Fischer/Owen to open a local bank account, for cash deposits, with four signers on the account (Board President Larry Helsley, District Treasurer Serena Brown, Commissioner George Owen, Commissioner Rick Wetzel) Amend to clarify that the Board would like the account opened at Coast Central Credit Union.

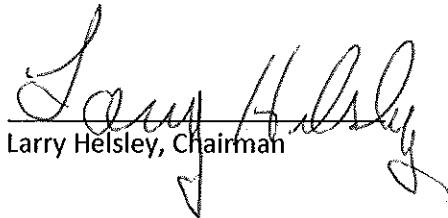
V. DEPARTMENT AND BUSINESS REPORTS

- a. Hazardous Reduction Progress Report: Chief Corbett reported that work has been slowing down. We have just about exhausted funds for the RCD grant work. We have completed more than 2 miles of work. We will begin to transition to winter hours and will begin to burn piles when burn ban lifted. He also reported that the BLM burn went well, and they completed approximately 16 acers. They will burn again next week if conditions are favorable.
- b. Fire Chief's Report: Chief Corbett reported that Wilgus did our annual fire extinguisher testing. He did a commercial sprinkler inspection. The 2018/19 Title III proposal was submitted. Captain Brown and himself are now trainers for the Blast propane prop trailer. Ground ladder testing is complete, and the Ariel will be done soon. At the SHEILD meeting he toured the new Shasta College grounds that we will have the opportunity to use. It has a nice burn building and other burn props.
- c. Fire Department Report: To date we have run on 441 calls and have 27 members. Members passed out Halloween candy downtown at the candy give-away. The Association has drafted a donation letter and hope to get it in mailboxes soon. The monthly dinner meeting is tomorrow, and the commissioners are invited, as always. Next month will be our holiday dinner.
- d. Sleeper Program Report: Both sleepers need to make a better effort and the Chief has talked to them.
- e. Committee Reports
 - i. Recruitment Committee: (Britton, Helsley, Corbett): High School is having a Job Shadow day that is to be held on November 28th.
 - ii. Collections Committee: (Owen, S. Brown) No report
 - iii. Contract Committee: (Britton, Wetzel, S. Brown) Nothing additional to report
 - iv. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
 - v. Policy Committee: (Britton, Wetzel, S. Brown) Nothing new to report
- f. Director Reports: No report

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1127 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer