

# Weaverville Fire District

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## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – July 2, 2019

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Commissioner Bill Fischer at 1001 hours. Commissioners present: Larry Helsley, George Owen, and Bill Briton. Commissioners Absent: Rick Wetzel. Others present: Fire Chief Todd Corbett, Assistant Chief Henry Boorman, Hazard Reduction Coordinator Kayla Gaulke, and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes June
  - b. Approve Warrant List/Check List and Journal Entries – Coast Central Credit Union  
**MSC Briton/Helsley to approve the consent agenda as presented**
- III. **PUBLIC HEARING:** Adoption of the Weaverville Fire Protection District Preliminary Budget for 2019/2020  
Opened: 1004 - There was no public Comment  
Closed: 1005  
The Budget Committee presented the preliminary budget. There was a short discussion.  
**MSC Britton/Owen to adopt the preliminary budget as presented**
- IV. **CLOSED SESSION:** (Section 54957.b)
  - a. Personnel  
Open: 1009 Hours  
Close: 1019 Hours  
Report: The Board opted to correct an error in a past decision, noticed upon review of the budget and granted the Administrative Officer a 2.56% increase in pay, retroactive to October of 2018.
- V. **Action Items**
  - a. Discussion/Approve – Approve Draft Annual Audit performed by Simmons & Associates  
**MSC Owens/Helsley to table to next month**
- VI. **DEPARTMENT AND BUSINESS REPORTS**
  - a. Hazardous Reduction Progress Report: Hazard Reduction Coordinator K. Gaulke reported that we have completed 18 jobs and that we have used about 60% of our Title III budget. Chief Corbett did a presentation for the Trinity County Board of Supervisors and for Trinity County Realtors. We can reapply for more Title III funding soon. Trinity County RCD has obtained a Cal Fire grant to do Fuels Reduction in the area of West Weaverville including Weaver Bally Loop and some parts of Oregon Street.
  - b. Fire Chief's Report: Chief Corbett reported that:
    - We budgeted new tires for 2112 and he would like to get them on right away
    - K. Gaulke, S. Brown and himself went to Trinity High School for recruitment
    - TCSO, Cal Fire, OES and WFD had a meeting and Trinity County is following new evacuation procedures including standardize terminology

- c. Fire Department Report: Assist. Chief Boorman reported that
  - We are to-date at 273 calls
  - We have 22 members
  - Mahlon Cleveland has moved to Montana
  - The members have been very busy attending local events including (but not limited to) a Water Fun day for WES, took Engine 3 and 7 to the Car Show, and helped setup THS graduation.
  - The meeting room renovation is going good we have finished the floors and have a new window installed.
  - The July 4<sup>th</sup> Pancake breakfast and bar-b-q with open house is coming up and we hope to recruit some new members.
- d. Sleeper Program Report: Corbett reported on behalf of the sleepers the Station 2 HVAC is installed and signed off. We will be getting a rebate on our TPUD bill.
- e. Committee Reports
  - i. Collections Committee: (Owen, S. Brown) No report
  - ii. Contract Committee: (Britton, Wetzel, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) We had a productive meeting and there was nothing further to report beyond the adoption of the new budget.
  - iv. Policy Committee: (Britton, S. Brown) We're working on a new Explorer Job Description and hope to introduce it soon.
- f. Director Reports: Commissioner Britton reported that he sold his house last Friday but that they are renting in the area. He is building a house in Lake California and it should take about 5 months to complete. He will be retiring from the Board around that time. Commissioner Owen asked about the status of the pump rebuild invoice with there being nothing to report on the matter. The Board unanimously agreed that the meeting room is looking good and commended Boorman for work done on the floor.

VII. PUBLIC COMMENT: None

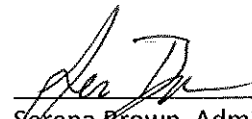
VIII. CORRESPONDENCE: None

IX. ADJOURNMENT: There being no further business, the meeting was adjourned at 1040 hours.



Rick Wetzel, Chairman

VIC CHAIRMAN  
BILL FISCHER



Serena Brown, Administrative Officer