



# Weaverville Fire District

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## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – December 6, 2022

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1003 hours. Commissioners present: George Owen, Bill Fischer, and Rick Wetzel. Commissioners Absent: Todd Watkins. Others present: Admin Officer Serena Brown.
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes November 2022
  - b. Approve Financial statements including Warrant List/Check List and Journal Entries/EFTs  
**MSC Fischer/Wetzel to approve the consent agenda as presented.**
- III. Action Items
  - a. Discuss/Approve – Budget Transfer, Moving \$15,000 from Building to Equipment for SCBAs  
Admin Officer Brown reported that Junction City Fire Department wrote a FEMA grant on behalf of several local fire departments. When preparing the budget for 22/23 we weren't aware that the grant had been awarded. We have received 25 SCBAs including harness, two batteries, and cylinder worth \$156,000. Our portion of the invoice is \$14,695.41  
**MSC Wetzel/Owen to approve the transfer of \$15,000 from Building to Equipment**
  - b. Discuss/Approve – SCBA Invoice, Budget impact \$14,695.41  
Admin Officer Brown reported that Junction City Fire Department wrote a FEMA grant on behalf of several local fire departments. When preparing the budget for 22/23 we weren't aware that the grant had been awarded. We have received 25 SCBAs including harness, two batteries, and cylinder worth \$156,000. Our portion of the invoice is \$14,695.41  
**MSC Owen/Fisher to pay the SCBA invoice in the amount of \$14,695.41**
  - c. Nominations/Elections of Chairman for 2023  
**MSC Owen/Fischer to elect Wetzel, and close nominates for Chairman 2023.**
  - d. Nominations/Elections of Vice-Chairman for 2023  
**MSC Owen/Wetzel to elect Fischer, and close the nominations for Vice-Chairman 2023**
  - e. Set Date, Time, and Place of Regular Meetings for 2023  
**MSC to keep the same date, time, and place as 2022. The regular meeting of the Weaverville Fire Protection District will be held on the first Tuesday of each month at 1000 hours at 125 Bremer Street.**
- IV. DEPARTMENT AND BUSINESS REPORTS
  - a. Hazardous Reduction Progress Report: Admin Officer Brown reported that the crews are not working right now but will start burning soon.
  - b. Fire Chief's Report: Admin Officer Brown reported on behave of Chief Corbett, who is attending the Trinity County Board of Supervisors meeting, that:

- i. Improvements to the Training Grounds are moving forward. Chief Corbett has taken out a permit for the project and asking TC BOS to waive the fee.
  - ii. We had a structure fire that went very smoothly.
- c. Fire Department Report: Admin Officer Brown reported that
  - i. we have to-date ran 620 calls and there have been no changes in membership.
  - ii. Engine 7 is once again decorated for Christmas and was driven around town the weekend after Thanksgiving.
  - iii. We are participating in the 'Pack the Patrol Car' toy drive this coming Saturday.
  - iv. The wood raffle is going well, and we have just about sold out of tickets.
  - v. The annual Christmas party will be at the Brown's, Saturday the 17th. All are invited.
  - vi. The monthly Association dinner meeting is tomorrow, and all members are invited.
- d. Sleeper Program: Nothing to report
- e. Committee Reports
  - i. Collections Committee: (Owen, S. Brown) Owen asked about a medical aid on Bear Creek and whether or not a bill was sent. There hadn't. There was discussion about billing and collections. The Board would like to reminder given at the Association Meeting that we need to do billing on out-of-district calls.
  - ii. Contract Committee: (Wetzel, Corbet, S. Brown) no report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) Mid-year review will be coming soon.
  - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports: Owen commended the department for the good work done at the structure fire on Barbara Ave. He asked that the message be relayed to the Association.

V. PUBLIC COMMENT: None

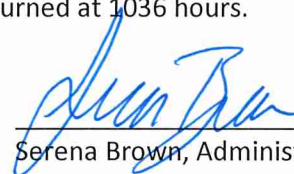
VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1036 hours.



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Rick Wetzel, Chairman



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Serena Brown, Administrative Officer