



# **Weaverville Fire District**

**POST OFFICE BOX 447  
WEAVERVILLE CA 96093**

**530-623-6156  
www.wfdca.org**

## **MINUTES**

### **WEAVERVILLE FIRE PROTECTION DISTRICT**

**Regular Meeting – April 7, 2026**

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1004 hours. Commissioners present: Bill Fischer, Rick Wetzel, and Nate Trujillo. Commissioners absent: Todd Watkins. Others present: Fire Chief Todd Corbett and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes for March 2026
  - b. Approve financial statements including Warrant List/Check List and Journal Entries/EFTs  
**MSC Trujillo/Wetzel to approve the consent agenda as presented.**
- III. **ACTION ITEMS**
  - a. **Discuss/Action: Finance Policies including adoption of:** Admin Brown gave a short report reminding the board of past progress and conversations regarding the policies. There was additional discussion about:
    - Policy 3.19 – Capital Assets – The need for WFD property control stickers, which will be purchased and a spread sheet will be added.
    - Policy 3.20 – Deduction of Stop Payment – No changes made
    - Policy 3.7 – Expenditures, Not budgeted Under \$5000 – Wezel asked that a written report be included in monthly finance reports**MSC Wetzel/Trujillo to approve the policies with changes as noted.**
- IV. **DEPARTMENT AND BUSINESS REPORTS**
  - a. **Hazardous Reduction Progress Report:** Chief Corbett reports that Chris Prindiville is expected in the beginning of May and we will restart the Hazardous Reduction Season. We have already been getting requests for work that is needed.
  - b. **Fire Chiefs Report:** Chief Corbett reported that:
    - i. He attended TC Probation's Defensive Tactile Day training
    - ii. He did multiple life safety and fire inspections including at Holiday Market, TC Jail, and Dollar General
    - iii. We had a very good Rope Rescue training
    - iv. Our Annual County-Wide Refresher Wildland Day is coming up in a few weeks
  - c. **Fire Department Report:** Fire Chief Corbett reported that:
    - i. We have to-date ran 167 calls for service. We currently have 20 volunteers
    - ii. We have started our wildland training curriculum. A little earlier than normal due to the weather
    - iii. The annual Appreciation Dinner is scheduled for the 25<sup>th</sup>
  - d. **Sleeper Report:** No report

e. Committee Reports

- i. Collections Committee: (S. Brown) No report
- ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
- iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
- iv. Policy Committee: (Wetzel, S. Brown) Nothing additional

f. Director Reports: Nothing

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: LAFCo call for elections

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1024 hours.



Larry Helsley, Chairman



Serena Brown, Administrative Officer