



Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – September 2, 2025

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1004 hours. Commissioners present: Rick Wetzel, Nate Trujillo, and Todd Watkins. Commissioners absent: Bill Fischer. Others present: Fire Chief Todd Corbett and Admin Officer Serena Brown.
- II. CONSENT AGENDA: All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes for August 2025
 - b. Approve financial statements including Warrant List/Check List and Journal Entries/EFTs
MSC Trujillo/Watkins to approve the consent agenda as presented.
- III. Closed Session (Section 54957.b)
 - a. Personnel
Open: 10:05 Hours
Closed: 10:14 Hours
Report: The Board accepted the employment review of Chief Corbett and Admin Brown and approved each a 5% raise retroactive to January 1, 2025.
- IV. Action Items
 - a. Discuss/Action – Resolution 25-2, A Resolution Authorizing Investment of monies in the Local Agency Invest Fund – Admin Officer Brown reminded everybody that at last month’s Board meeting it was decided to move half of our reserve funds into a LAIF account instead of Charlas Swab. The process requires a resolution. There was brief discussion on the CA Class account which is set up and funds will be moved soon.
MSC Watkins/Truillo to approve Resolution 25-2, A Resolution Authorizing Investment of monies in the Local Agency Fund
Roll Call Vote: Yay: 4, Nay: 0, Absent: 1, Abstain: 0
 - b. Discuss/Action – CPA to perform the annual Audit – Admin Officer Brown reported that she has been in contact with three additional firms regarding the annual audit. Larson and Company, out of Utah continues to be the least expensive at \$15,000 a year for each year we are behind. The only other company that provided a quote was AGT located in Redding, which started at \$25,000 a year and was \$15,000 a year after that. No other firms are accepting government entities.
MSC Wetzel/Trujillo to accept Larson and Company quote of \$15,000 a year for each of the four years we need to complete and authorized Admin Brown to sign engagement letter
- V. DEPARTMENT AND BUSINESS REPORTS
 - a. Hazardous Reduction Progress Report: Chief Corbett states no report. Helsley asked about the crew and if most returned to school. Laurel Brown is the only crew member returning to college and all her classes

are online, allowing her to continue working both Hazard Reduction and cover Fire Assignments. Corbett adds that Prindiville is out on at the Lick Fire now. There are still some properties that need work, and they plan to complete them before Chris returns to Wisconsen.

- b. Fire Chiefs Report: Chief Corbett reported that:
 - i. We had crews responded to Gifford fire, as part of a Trinity County Stike Team, with 2132.
 - ii. He met with the ladies from Trinity Tax Initiative. They are seeking endorsement from the Fire Chiefs' Association. He doesn't believe the Fire Chiefs will do it.
 - iii. He met with Petterson CAT about options for a mechanic when Fred Maddox retires fully
 - iv. He attended two LaFCO meetings
 - v. He inspected a Daycare center that is moving from small to large
 - vi. 2141 is currently at the Swift Complex, which is a combination of the Lick and Peak Fires
 - vii. 2132 is currently part of a preposition Strike Team. This is the third time this year.
- c. Fire Department Report: Chief Corbett reported that:
 - i. We currently have 23 members and have run 410 calls-for-service to-date
 - ii. Members have had several work parties at the Training Grounds to install the shade structure.
 - iii. We did our first life-safety Football Standbys, of the year, at THS. The new track looks good.
 - iv. Normal weekly trainings have been going well
- d. Sleeper Report: No report
- e. Committee Reports
 - i. Collections Committee: (S. Brown) No report
 - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
 - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports:
 - i. Wetzel has a thank you card from his sister for Scott Alvord and Larry Brown for help during her medical emergency. He also asked about a fire up Weaver Bally which Corbett reports was suspicious in nature and there is a suspect in custody.
 - ii. Trujillo asked about the High School Track and is wondering if the new fence was a problem. The new fences are not installed yet.

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1040 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer