



Weaverville Fire District

**POST OFFICE BOX 447
WEAVERVILLE CA 96093**

**530-623-6156
www.wfdca.org**

MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – February 3, 2026

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 0959 hours. Commissioners present: Nate Trujillo, Bill Fischer, and Rick Wetzel. Commissioners absent: Todd Watkins. Others present: Fire Chief Todd Corbett and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes for January 2026
 - b. Approve financial statements including Warrant List/Check List and Journal Entries/EFTs
MSC Trujillo/Wetzel to approve the consent agenda as presented.
- III. **Closed Session: (Section 54957.b)**
 - a. **Personnel**
Open: 1003
Closed: 1013
Report From: The Board accepted the employment review of Chief Corbett and Admin Brown and unanimously approved each a 5% raise retroactive to January 1, 2026.
- IV. **ACTION ITEMS**
 - a. **Discuss/Action: Finance Policies including adoption of Policy 3.19- Capital Assets** – There was discussion on each of the current finance policies and the new Capital Assets policy. Some points included
 - i. increasing the amount spent on unbudgeted expenditures from \$500 to \$5,000.
 - ii. There needs to be some research on expenditures over \$5,000 and if going to bid is necessary.
 - iii. Wetzel believes we need to track assets better, inducing adding Asset IDs for each item and creating a comprehensive inventory list. The list will help with tracking repair vs. replace. It is believed that we will likely need to hire a company to come and complete the process for us.**Tabled**
- V. **DEPARTMENT AND BUSINESS REPORTS**
 - a. Hazardous Reduction Progress Report: No report
 - b. Fire Chiefs Report: Chief Corbett reported that:
 - i. With Lary Horrocks help he has finish organizing the equipment purchased with the 'McQuire Money' and all the Fire Departments have picked up their equipment.
 - ii. He completed Fire-Life safety inspections at CVS and Shascade Life Services
 - iii. He attended a Communication Committee meeting. Information from the meeting includes
 1. That there is a new antenna on Oregon Mountain. He believes transmissions are clearer.
 2. The Dispatch console has been updated with our new email. We will now receive all information that comes in for calls-for-service via email.

- iv. All ground ladders have received their yearly inspection, are in compliance, and have received their certification. The Arial Ladder was found to have one deficit which has been repaired and is in-service.
- v. Water Tender 2141 and Rescue 2151 has new LED lights
- vi. He is doing maintenance work on the ladder truck and 2151 is getting retrofit for new extrication tools
- vii. We have started our annual SCBA bench tests. He took the MSA tech school so we don't have to hire someone to do it.
- c. Fire Department Report: Fire Chief Corbett reported that:
 - i. We are to-date at 64 calls-for-service
 - ii. We had a live-fire training at the fire grounds, it included our mutual-aid departments
 - iii. All new rope rescue gear is here, and we have been training on it.
 - iv. Our Valentine's Day Rose Fundraiser is next Saturday. We will be selling roses in front of Ace Hardware.
 - v. Helsley asked about Cal Fire training and staffing during the winter, which Corbett answers that Cal Fire doesn't provide our winter training and only one engine is being staffed.
- d. Sleeper Report: No report
- e. Committee Reports
 - i. Collections Committee: (S. Brown) No report
 - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) Mid-year review is coming up and we will report at the next meeting.
 - iv. Policy Committee: (Wetzel, S. Brown) No additional
- f. Director Reports: None

VI. PUBLIC COMMENT: None

vii. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1049 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer