



Weaverville Fire District

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MINUTES


WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – April 5, 2022

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1000 hours. Commissioners present: George Owen, Rick Wetzel, and Todd Watkins. Commissioners absent: Bill Fischer. Others present: Fire Chief Todd Corbett, and Admin Officer Serena Brown.
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes March
 - b. Approve Financial statements including Warrant List/Check List and Journal Entries/EFTs
MSC Watkins/Owen to approve the consent agenda as presented.
- III. Closed Session: (Section 54957.b)
 - a. Personnel
 - Opened: 1003
 - Closed: 1020Report: The Board approved Chief Corbett's review of the Admin Officer's yearly performance evaluation. A 5% increase in pay, retroactive to the beginning of the year, was approved. The Budget Committee is going to research a salary adjustment.
- IV. Action Items
 - a. **Discuss/Approve –**
 - i. Policy 8.1 – Designation of Fire Chief as a Peace Officer
 - ii. Policy 8.2 – Use of Firearm/Force
 - iii. Policy 8.3 – Reporting Use of Force
 - iv. MOU with Probation
 - v. MOU with TCSOChief Corbett reported that he has received verbal approval from both County heads regarding the MOUs. The County of Trinity wants to write the MOU to their standards. Commissioner Wetzel has a small list of items he believes are missing from Policy 8.2 – Use of Firearm/Force. The policy will be updated and brought to the next meeting along with the MOUs
MSC Wetzel/Owen to move forward with the purchase of needed LEO items with use pending the approval of policy at the next meeting
 - b. **Discuss/Approve –** WFPD Audited Financial Statement Ending June 30, 2020 – There was a short discussion on the audited
MSC Owen/Watkins to approve the financial statements
- V. DEPARTMENT AND BUSINESS REPORTS
 - a. Hazardous Reduction Progress Report: Chief Corbett reported that:
 - i. We have, officially, been awarded Title III funding in the amount of 35,000.

- ii. The winter crew is done needed burning and the summer crew will start working soon.
- b. Fire Chief's Report: Chief Corbett reported that
 - i. He did the final Life Safety Inspection on the Redding Rancheria Clinic. It will be opening to the public soon.
 - ii. He completed the final Sprinkler Inspection on Holiday Market
 - iii. There was a workday at the training grounds including teardown of some of the old fire props. We should be able to move forward with training soon.
 - iv. We fought our first vegetation fire of the season off Ransom Rd
 - v. The insurance policy for historic fire hall is still being worked on
 - vi. Our ISO 5-year survey has been completed and submitted. The Water District is responsible for 45% of the rating and they didn't complete their portion of the survey. A waiver has been submitted. Commissioners expressed concerns regarding the maintenance of the fire hydrants and wondering if a more formal complaint should be initiated.
- c. Fire Department Report: Chief Corbett reported that
 - i. We have run to-date 166 calls for service. March was a busy month with 55 calls being ran.
 - ii. We have 30 members.
 - iii. Last month we completed 120 man-hours of training including a tour and preplan of the new Jail
 - iv. The weekend of April 30th is our County-wide Wildland preparedness drill,
 - v. Our annual appreciation dinner is turning into a Bar-B-Q at Alvord's house on May 14th.
 - vi. Helsley asked about Chiefs' meeting... USFS Local agreements was the main topic of conversation at the meeting. SPI Lawyers, County, State, and Federal officials are all getting involved.
 - vii. Wetzel asked if there was any word on when burning restrictions were going into place. There is not any information, but CalFire will soon be staffing engines... which is about a month earlier than normal.
- d. Sleeper Program: Chief Corbett reported we no longer have any sleepers. He is researching perspective sleepers.
- e. Committee Reports
 - i. Collections Committee: We billed a recent call but have not received any response.
 - ii. Contract Committee: No report
 - iii. Budget Committee: Will meet soon regarding topics discussed in today's Closed Session
 - iv. Policy committee: Nothing additional
- f. Director Reports: Owen asked about the new ice machine. Which will be installed and ready for use prior to Fire Season. Helsley asked about the warning beacon and Corbett reported that Supervisor Jill Cox is still checking on it. The County is busy trying to fill the CEO position.

- VI. PUBLIC COMMENT: None
- VII. CORRESPONDENCE: None
- VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1108 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer