



# Weaverville Fire District

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## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – December 1, 2020

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Vice-Chairman George Owen at 1004 hours. Commissioners present in-person: Todd Watkins and Larry Helsley. Commissioner's present via Zoom: Rick Wetzel. Commissioners Absent: Bill Fischer. Others present in-person: Bob Simmons with E Clampus Vitus, Fire Chief Todd Corbett and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes November
  - b. Approve Warrant List/Check List and Journal Entries/EFT  
**MSC Helsley/Wetzel to approve the Consent Agenda as presented**
- III. **Action Items**
  - a. Discuss/Approve – 18/19 Draft Audit. There was a short discussion on the audit with no abnormalities found.  
**MSC Helsley/Watkins to approve the 18/19 draft audit**
  - b. Discuss/Approve – Changing CPA for 19/20. Admin Officer Brown reported that she is still in the process of gathering proposals.  
**Tabled**
  - c. Nominations/Elections of Chairman for 2021. – Correction to agenda from 2020 to 2021  
**MSC to nominate Commissioner Owen to Chairman.** He ran unopposed.
  - d. Nominations/Elections of Vice-Chairman for 2021. Correction to agenda from 2020 to 2021  
**MSC to nominate Commissioner Watkins to Vice-Chairman.** He ran unopposed.
  - e. Set Date, Time, and Place of Regular Meetings for 2021  
**MSC to keep the same date and time as this year. The regular meeting of the Weaverville Fire Protection District will be held on the first Tuesday of each month at 1000 hours.**
- IV. **DEPARTMENT AND BUSINESS REPORTS**
  - a. Hazardous Reduction Progress Report: Chief Corbett reported that we are still in winter burning mode.
  - b. Chief's Report: Chief Corbett reported that:
    - i. The OES Engine will be picked up this Friday. We are just waiting on the contract to be delivered by mail
    - ii. He attended a Rotary Luncheon and gave a presentation on the past fire season
    - iii. He did a life safety inspection on the Elementary School. All the mold has been eradicated and the regular classrooms are back in service
    - iv. There was a structure fire on Washington Street. We had 3 engines and a utility respond and he credits the quick response with saving homes on Sharron Court

- c. Fire Department Report: Chief Corbett reported that
    - i. We have 23 members and to-date have run 500 calls
    - ii. We are still not meeting in-person due to Covid-19 restrictions. He is hoping to start some classroom training via Zoom/online.
    - iii. We still have Firewood Raffle tickets available for sale.
    - iv. Captain Larry Brown, Admin Officer Serena Brown, and Explorer Laurel Brown worked on decorating Engine 7 for Christmas. The Engine was paraded through town during the weekend and was enjoyed by the community. Appreciation was expressed for the work put into the Engine.
  - d. Sleeper Program Report: No report
  - e. Committee Reports:
    - i. Collections Committee: (Owen, S. Brown) No report
    - ii. Contract Committee: (Wetzel, Corbett, S. Brown) No report
    - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
    - iv. Policy Committee: (Wetzel, S. Brown) No report
  - f. Director Reports: Helsley posed a question regarding Covid-19. He wants to make sure we are doing everything we can to support the Volunteer Firefighters and their families during this time. There was extensive conversation about Covid-19 restrictions and PPE.
- V. PUBLIC COMMENT: Bob Simmons with E Clampus Vitus came to get a report on the Historic Fire Station. He was advised that we are opting not to renew the lease when it expires in 2022. He expressed appreciation in the many years of use to the Clampers.
- VI. CORRESPONDENCE: None
- VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1044 hours.

  
George Owen, Chairman

  
Serena Brown, Administrative Officer