



# **Weaverville Fire District**

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## **MINUTES**

### **WEAVERVILLE FIRE PROTECTION DISTRICT**

**Regular Meeting – July 1, 2025**

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Larry Helsley at 1008 hours. Commissioners present: Todd Watkins, Rick Wetzel, Nate Trujillo, and Bill Fischer. Commissioners absent: None Others present: Hazard Reduction Coordinator Chris Prindiville, Assistant Chief Henry Boorman, Fire Chief Todd Corbett, and Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes May and June 2025 and Special Meeting Minutes for May 2025
  - b. Approve financial statements including Warrant List/Check List and Journal Entries/EFTs**MSC Fischer/Wetzel to approve the consent agenda as presented.**
- III. **Public Hearing:** Adoption of the Weaverville Fire Protection District Preliminary Budget for 2025/2026  
Open: 1011 hours  
There is no public present. Budget Committee gave a brief report. There was a short discussion.  
Closed: 1013 hours  
**MSC Watkins/Fischer to adopt the Preliminary Budget as presented.**
- IV. **Action Items**
  - a. Discuss/Action – 2021-22 Draft Audit approval. Admin Officer Brown reported that she received an email late yesterday afternoon, stating that the managing partner of JDT and Associates was reviewing the audited financial statements and asked our CPA to disengage with the fire district. Adding that because the prior audit was never finalized, and the prior CPA is not available, they are unable to do a proper review of the prior year's audit work. They have offered a referral of someone who may accept the liability associated with the situation. Admin Brown has also inquired about a release of liability, and she hasn't received word back yet. There was discussion about options.  
**Tabled**
- V. **DEPARTMENT AND BUSINESS REPORTS**
  - a. Hazardous Reduction Progress Report: Hazardous Reduction Coordinator Prindiville reported 36 properties are on our list. We have completed 18 of them. We are still advertising and seeking more work.
  - b. Fire Chiefs Report: Chief Corbett reported that he:
    - i. Attended an Arson Task Force meeting and met with other CalFire Prevention Officers to complete some preventive field work
    - ii. Attended several Communication Committee meetings with OES and TCSO Under-sheriff Ward regarding county-wide communication difficulties.
    - iii. Attended a Lock Down Drill and that many members participated in an interagency Active Shooter Training

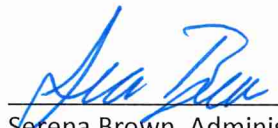
- iv. Attended an OSFR Hazard Mitigation Training. There are now two trailers in the county.
  - v. Attended Range Day with Probation
  - vi. We sent equipment to three fires: Height, Rush, and Reading Incidents
- c. Fire Department Report: Assistant Chief Boorman reported that:
  - i. We have 22 members, and have run 292 calls-for-service to date
  - ii. That the volunteers attended multiple community service standbys including the bike race, WES water day, Car Show, Pioneer Day, and Pride Festival.
  - iii. Had our annual Mother's Day fundraiser
  - iv. Helped THS burn piles.
  - v. Held our annual appreciation dinner
  - vi. That we have a lot of July 4<sup>th</sup> events coming up including our Barbeque Fundraiser and Open House.
- d. Sleeper Report: None
- e. Committee Reports
  - i. Collections Committee: (S. Brown) No report
  - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report
  - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) Nothing additional
  - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports:
  - i. Rick thanked everybody for everything that they are doing and asked that we relay to the volunteers. Each of the Board members agreed.
  - ii. Trujillo reminded everyone that Trinity County is switching from the Code Red alert system to ReadyTrinity.org and encouraged everyone to sign up for alerts.

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1042 hours.

  
Larry Helsley, Chairman

  
Serena Brown, Administrative Officer