



# Weaverville Fire District

POST OFFICE BOX 447  
WEAVERVILLE CA 96093

530-623-6156  
www.wfdca.org

## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – September 5, 2023

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman Rick Wetzel at 1000 hours. Commissioners present: Larry Helsley, Bill Fischer, and George Owen. Commissioners absent: Todd Watkins. Others present: Admin Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes August 2023
  - b. Approve Financial statements including Warrant List/Check List and Journal Entries/EFTs  
**MSC Helsley/Owen to accept the consent agenda as presented.**
- III. **PUBLIC HEARING:** Adoption of the Weaverville Fire Protection District Budget for 2023/2024  
Admin Brown gave a short report explaining the slight changes to the preliminary budget. There was a short discussion. No public Comment.  
Open 10:11a  
Closed: 10:14a  
**MSC Fischer/Helsley to approve the 2023/24 budget**
- IV. **ACTION ITEMS**
  - a. Discuss/Approve: Resolution 23-2, Approving the Volunteer Fire Assistance Program grant.  
Admin Officer Brown reported that this is the paperwork associated with receiving the Cal Fire VFA Program grant. It is a 50/50 match grant. We asked for \$19,111.25 worth of PPE related items so the grant will reimburse us \$9,555.63.  
**MSC Helsley/Fischer to approve Resolution 23-2 entering in to contract with Cal Fire.**  
**Yes: 4, Noes: 0, Absent: 1, Abstain: 0**
- V. **DEPARTMENT AND BUSINESS REPORTS**
  - a. Hazardous Reduction Progress Report: No report available due to Fire Chief Corbett's absence. Commissioner Fischer asked the status of Tittle III funds. It is unknown to Admin Officer Brown. There was brief discussion regarding communicating with the County the importance of Hazard Reduction and the history of how the funds are traditionally distributed.
  - b. Fire Chief's Report: No report due to Fire Chief Corbett's absence
  - c. Fire Department Report: No report due to Fire Chief Corbett's absence
  - d. Committee Reports
    - i. Collections Committee: (Owen, S. Brown) We received income from an invoice, and it included a donation.
    - ii. Contract Committee: (Wetzel, Corbet, S. Brown) No report

- iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) Nothing additional
- iv. Policy Committee: (Wetzel, S. Brown) No report
- e. Director Reports:
  - i. Wetzel asked about the generator project and Admin Brown reported that installation should start soon although the exact date is unknown.
  - ii. Fischer asked about the Deep Fire and how 2132 preformed. No complaints were given to Admin Brown

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1033 hours.



---

Rick Wetzel, Chairman



---

Serena Brown, Administrative Officer