



Weaverville Fire District

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MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – April 2, 2021

- I. CALL TO ORDER: The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman George Owen at 1002 hours. Commissioners present in-person: Rick Wetzel, Todd Watkins, and Larry Helsley. Commissioners absent: Bill Fischer. Others present in-person: Chief Todd Corbett, Assistant Chief Henry Boorman, and Admin Officer Serena Brown.
- II. CONSENT AGENDA: All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes March
 - b. Approve Warrant List/Check List and Journal Entries/EFT
MSC Helsley/Watkins to accept the consent agenda as presented.
- III. CLOSED SESSION: (Section 54957.b) Open at: 1005 hours Closed at: 1015 hours
 - a. Personnel - Report from Closed Session: The Board reviewed and accepted the performance evaluation, submitted by Chief Cobbett, of Admin Officer Brown's job performance. They have granted a 3% merit raise based on the impressive review.
- IV. Action Items
 - a. Discuss/Approve – Status of SCBAs – Chief Corbett reported that he has known about, and has been working on, replacing SCBAs since he started as Chief four years ago. He reports that there are no grants available to replace SCBAs. We budgeted to replace half the bottle this budget cycle but due to Covid we have not been able to make the purchases until recently. We will budget money for the other half of the bottles during the next fiscal year. We recently sent the Posi-Check in to be calibrated and we will start testing on current SCBAs soon.
 - b. Discuss/Approve - CalFire RFC Grant – Board members reviewed the grant, that was submitted by Amelia Fleitz, with just a few questions on how to budget. Commissioner Wetzel asked if the prices listed were under government contract and confirmed whether we would need to go to bid. Chief Corbett will confirm the pricing source.
- V. DEPARTMENT AND BUSINESS REPORTS
 - a. Hazardous Reduction Progress Report: Chief Corbett reported that:
 - i. Captain Brown and Explorers have been burning some piles as both a community service and training.
 - ii. He has opened the discussion about what crew will be working this year.
 - iii. We are still pursuing Title III funds. It is our understanding that there may be some available. We have some monies left from last year.
 - iv. There is no word on burning restrictions, but Cal Fire is ramping up firefighter rehires earlier than normal, and it is expected there will only be a small window of time to burn piles

- b. Chief's Report: Chief Corbett report that:
 - i. He was gone on vacation for 10 days, but he was able to complete two residential sprinkler test, and one large day care inspection.
 - ii. We responded with CalFire on an incident with four veg fires.
 - iii. 2131 is on a RX burn behind airport.
 - iv. He would like to publicly thank Reno McFadden for donating time and refrigerant to the upstairs Gym A/C unit.
 - v. Commissioner Owen asked about a single wide trailer parked up on Highway 3 and Todd will ask to find out what is going on with it.
 - vi. Commissioner Owen also asked about hydrants up by the Airport and had a suggestion about how the hydrants should be spaced.
- c. Fire Department Report: Assistant Chief Boorman reported that we:
 - i. Have 26 member and to-date we have run 145 calls,
 - ii. Are catching up on Medical trainings and thanked Admin Brown for her work on the quality trainings.
 - iii. Are halfway through our Cal Fire winter trainings.
 - iv. Participated in Homecoming,
 - v. Are getting ready for Wildland season.
 - vi. George asked about the Dorm use and we do have members using the facility.
- d. Sleeper Program Report: Chief Corbett reported that we have a new sleeper in Station 2. The timer on the outdoor light, at Station 2, is not working correctly and we will need a new one. April 17th we will be doing a Spring cleaning at Station 1.
- e. Committee Reports:
 - i. Collections Committee: (Owen, S. Brown) No report
 - ii. Contract Committee: (Wetzel, Corbett, S. Brown) No report
 - iii. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) No report
 - iv. Policy Committee: (Wetzel, S. Brown) No report
- f. Director Reports: Helsley asked about the stop light and Fire Department caution light and there is no new information. April is the cut of date for legal action from Caltrans to the County of Trinity.

VI. PUBLIC COMMENT: None

VII. CORRESPONDENCE: None

VIII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1102 hours.


George Owen, Chairman


Serena Brown, Administrative Officer